



# PRAIRIE MOON

WALDORF SCHOOL

## Application for Employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the American with Disabilities Act, applicants may request accommodations needed to participate in the application process.

### PERSONAL INFORMATION

\_\_\_\_\_ Date

Legal Name: \_\_\_\_\_  
Last First Middle

Current Address: \_\_\_\_\_  
Street City State Zip

Permanent Address: \_\_\_\_\_  
Street City State Zip

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_ Yes \_\_\_\_ No      Are you a US Citizen? \_\_\_\_ Yes \_\_\_\_ No

### FORMAL EDUCATION

	Institution and City, State	Degree or Certificate Attained	Major Area of Study	Credit Hours or Academic Years Completed
High School/GED		<i>High School/GED transcript not required</i>		
College or University				
Graduate School				
Vocational, Technical, Business School				
Other Education				

## EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Are you employed now? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, may we inquire about your present job performance?

\_\_\_ Yes

\_\_\_ No

\_\_\_ Not at this time, my employer does not know I am currently looking for another job.

## WORK EXPERIENCE

List below your last three employers, starting with the most recent.

Check one:

Date: Month and Year	Name, Address and Phone Number of Employer	Position	Reason for Leaving	Check one:	
				Paid Employment	Unpaid Experience
From					
To					
From					
To					
From					
To					

## GENERAL

Why do you want this position? \_\_\_\_\_

\_\_\_\_\_

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What special skills or experience do you have that would be beneficial to Prairie Moon School? \_\_\_\_\_

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What do you know about Waldorf education?

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## REFERENCES

List below three persons not related to you, who have known you at least one year. Work-related references preferred.

Name	Address	Phone	Position	Years Acquainted

Please attach a resume.

### AFFIRMATION

I affirm that the facts set forth above in my application for employment are true, correct and complete to the best of my knowledge. I understand that I may be required to submit information not requested on this application form; and that the employing agency may verify any information provided by me in the employment process.

I understand that a Kansas Bureau of Investigations will be conducting a background check.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

Please note: Inclusion of a cover letter and resume is highly preferable, and if noted on the employment ad, depending upon the position, may be a requirement.